## **EASTON PARK**

# **Community Development District**

# **Annual Operating and Debt Service Budget**

Fiscal Year 2024

**Approved Tentative Budget:** 

(Printed on 05/23/2023 10am)

Prepared by:



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## **Easton Park**

**Community Development District** 

Operating Budget
Fiscal Year 2024

	ACTUAL	ACTUAL	ADOPTED BUDGET	ACTUAL THRU	PROJECTED MAY -	TOTAL PROJECTED	ANNUAL BUDGET	
ACCOUNT DESCRIPTION	FY 2021	FY 2022	FY 2023	APR-2023	SEP-2023	FY 2023	FY 2024	
REVENUES								
Interest - Investments	11	337		5,320	3,800	9,120	7,461	
		337	-		3,600		7,401	
Interest - Tax Collector	18	624 700	624 704	465	15.000	465	624 704	
Special Assemble Piecewite	571,118	621,780	621,781	606,682	15,099	621,781	621,781	
Special Assmnts- Discounts  TOTAL REVENUES	(21,599)	(23,052) <b>599,065</b>	(24,871)	(23,392) <b>589.075</b>	10 000	(23,392)	(24,871)	
TOTAL REVENUES	549,548	599,065	596,910	509,075	18,899	607,974	604,371	
EXPENDITURES								
Administrative								
P/R-Board of Supervisors	9,600	10,000	12,000	5,200	5,000	10,200	12,000	
ProfServ-Administrative	2,400	-	-	-	-	-	-	
ProfServ-Arbitrage Rebate	900	600	900	-	900	900	900	
ProfServ-Dissemination Agent	-	-	1,100	-	1,100	1,100	1,100	
ProfServ-Engineering	2,916	5,362	5,000	2,414	2,586	5,000	5,000	
ProfServ-Legal Services	9,293	1,754	5,000	1,482	3,518	5,000	5,000	
ProfServ-Mgmt Consulting	40,214	52,598	54,176	31,603	22,573	54,176	55,801	
ProfServ-Special Assessment	5,000	-	-	-	-	-	-	
ProfServ-Trustee Fees	5,542	3,500	3,658	3,500	-	3,500	3,658	
Accounting Services	11,500	-	-	-	-	-	-	
Auditing Services	3,750	3,600	3,600	-	3,600	3,600	3,600	
Website Hosting/Email services	2,363	1,583	1,538	1,153	769	1,922	1,538	
Miscellaneous Mailings	1,560	1,682	1,000	973	695	1,668	1,000	
Insurance - General Liability	_	2,472	3,391	3,391	-	3,391	3,730	
Public Officials Insurance	2,421	-	-	-	-	-	-	
Legal Advertising	3,834	3,823	1,000	-	1,000	1,000	1,000	
Misc-Assessment Collection Cost	6,620	11,975	12,436	11,666	770	12,436	12,436	
Bank Fees	313	477	300	581	115	696	300	
Annual District Filing Fee	175	175	175	175	-	175	175	
Total Administrative	108,401	99,601	105,274	62,138	42,626	104,764	107,238	
Electric Utility Services								
Electricity - Streetlights	102,740	127,200	125,400	85,008	60,000	145,008	144,000	
Utility - Irrigation	3,067	4,865	4,000	3,695	1,750	5,445	5,000	
Utility - Fountains	5,466	5,384	5,500	2,502	1,750	4,252	5,500	
Utility - Roundabout Lights	353	440	500	2,302	200	415	500	
Street Light Bond	600	600	600	600	200	600	600	
Total Electric Utility Services	112,226	138,489	136,000	92,020	63,700	155,720	155,600	
-				,			,	
Stormwater Control								
Contracts-Fountain	-	-	2,076	519	865	1,384	-	
Contracts-Aquatic Control	-	30,120	45,492	22,634	12,550	35,184	30,120	
R&M-Stormwater System	-	-	1,000	-	1,000	1,000	1,000	
R&M Lake & Pond Bank	-	-	2,500	-	2,500	2,500	2,500	
Invasive Plant Removal	14,700	14,700	-	-	-	-	-	
Fountain Maintenance	7,421	7,798	2,500	2,495	1,782	4,277	-	
Aquatic Maintenance	30,120			-	-		-	
Total Stormwater Control	52,241	52,618	53,568	25,648	18,697	44,345	33,620	

			ADOPTED	ACTUAL	PROJECTED	TOTAL	ANNUAL
	ACTUAL	ACTUAL	BUDGET	THRU	MAY -	PROJECTED	BUDGET
ACCOUNT DESCRIPTION	FY 2021	FY 2022	FY 2023	APR-2023	SEP-2023	FY 2023	FY 2024
Other Physical Environment							
Field Operations	3,900	-	-	-	-	-	-
Contracts-Landscape	-	142,095	140,000	83,417	60,083	143,500	150,396
Insurance - Property	2,691	2,754	2,356	-	2,356	2,356	2,592
Insurance - General Liability	1,870	2,106	3,050	4,539	-	4,539	4,993
R&M-Irrigation	22,147	16,784	5,000	25,293	-	25,293	5,000
Landscape - Annuals	7,631	22,310	27,605	-	27,605	27,605	4,950
Landscape - Mulch	12,495	12,540	13,000	10,750	2,250	13,000	18,150
Landscape Maintenance	132,032	-	-	-	-	-	-
Landscape Replacement	21,621	10,000	20,000	12,440	7,560	20,000	20,000
Rust Prevention	6,605	7,140	7,140	4,165	2,975	7,140	7,140
Entry & Walls Maintenance	1,000	7,792	2,500	14,072		14,072	2,500
Ornamental Lighting & Maint.	-	- 1,132	1,000	14,072	1,000	1,000	1,000
Holiday Lighting & Decorations	24,600	40,000	24,600	37,500	-	37,500	37,500
Total Other Physical Environment	236,592	263,521	246,251	192,176	103,829	296,005	254,221
rotal other rayoldar Environment				102,110			204,221
Security Operations							
Security System Monitoring & Maint.	7,915	6,384	3,540	1,333	225	1,558	1,000
Internet Services	1,201	1,415	1,300	840	600	1,440	1,440
Total Security Operations	9,116	7,799	4,840	2,173	825	2,998	2,440
Contingency							
Miscellaneous Expenses	1,667	12,705	17,177	7,361	9,816	17,177	17,453
Total Contingency	1,667	12,705	17,177	7,361	9,816	17,177	17,453
Road and Street Facilities							
Sidewalk Pressure Washing	4,800		4,800	_	4,800	4,800	4,800
Total Road and Street Facilities	4,800		4,800	-	4,800	4,800	4,800
Reserves							
Reserve			29,000				29,000
Total Reserves			29,000				29,000
TOTAL EXPENDITURES & RESERVES	525,043	574,733	596,910	381,516	244,293	625,809	604,371
Excess (deficiency) of revenues							
Over (under) expenditures	24,505	24,332	_	207,559	(225,394)	(17,835)	_
, , ,	24,500	24,552	<u> </u>	201,339	(223,334)	(17,000)	
OTHER FINANCING SOURCES (USES)							
Interfund Transfer - In	129,059	-	-	-	-	-	-
Contribution to (Use of) Fund Balance	-	-	-	-	-	-	
TOTAL OTHER SOURCES (USES)	129,059	-	-	-	-	-	-
Net change in fund balance	153,564	24,332		207,559	(225,394)	(17,835)	
FUND BALANCE, BEGINNING	75,106	204,705	233,946	246,966	-	246,966	229,131
FUND BALANCE, ENDING	\$ 228,670	\$ 229,037	\$ 233,946	\$ 454,525	\$ (225,394)	\$ 229,131	\$ 229,131

#### Exhibit "A"

#### Allocation of Fund Balances

## **AVAILABLE FUNDS**

	<u>Amount</u>
Beginning Fund Balance - Fiscal Year 2024	\$ 229,131
Net Change in Fund Balance - Fiscal Year 2024	-
Reserves - Fiscal Year Budget Fiscal Year 2024	29,000
Total Funds Available (Estimated) - 9/30/24	258,131

## **ALLOCATION OF AVAILABLE FUNDS**

## Nonspendable Fund Balance

Deposits 24,010

#### Assigned Fund Balance

Operating Reserve - Operating Capital 100,729 (1)

 Reserve (Prior Years)
 37,000
 (2)

 FY23 Reserves
 29,000

 FY24 Reserves
 29,000

Total Allocation of Available Funds 219,739

Total Unassigned (undesignated) Cash \$ 38,392

## **Notes**

- (1) Represents approximately 2 months of operating expenditures
- (2) Ties to motion to assign fund balance 9.30.22.

95,000

Fiscal Year 2024

#### **REVENUES**

#### **Interest Investments**

The District earns interest on the monthly average collected balance for their operating accounts, money market accounts and certificates of deposits.

#### **Special Assessments - Tax Collector**

The District will levy a Non-Ad Valorem assessment on all sold and platted parcels within the District in order to pay for the operating expenditures during the Fiscal Year.

#### **Special Assessments - Discounts**

Per Section 197.162, Florida Statutes, discounts are allowed for early payment of assessments. The budgeted amount for the fiscal year is calculated at 4% of the anticipated Non-Ad Valorem assessments.

#### **EXPENDITURES**

### Administrative.

#### P/R-Board of Supervisors

Chapter 190 of the Florida Statutes allows for members of the Board of Supervisors to be compensated \$200 per meeting at which they are in attendance.

#### **Professional Services-Arbitrage Rebate**

The District contracted with an independent professional firm to annually calculate the District's Arbitrage Rebate Liability on its bonds.

#### **Professional Services-Dissemination Agent**

The District is required by the Securities and Exchange Commission to comply with rule 15c2-12(b)-(5), which relates to additional reporting requirements for unrelated bond issues. The budgeted amount for the fiscal year is based on standard fees charged for this service.

### **Professional Services-Engineering**

The District's engineer provides general engineering services to the District, i.e. attendance and preparation for board meetings when requested, review of invoices, and other specifically requested assignments.

#### **Professional Services-Legal Services**

The District's attorney provides general legal services to the District, i.e., attendance and preparation for Board meetings, review of contracts, agreements, resolutions and other research as directed or requested by the BOS District Manager.

#### **Professional Services-Management Consulting Services**

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Inframark Infrastructure Management Services. Inframark manages all of the District's financial activities such as accounts payable, financial statements, auditing and budgeting in accordance with the management contract in effect.

#### **Professional Services-Trustee Fees**

The District pays US Bank an annual fee for trustee services on the Series 2017 Special Assessment Bond. The budgeted amount for the fiscal year is based on standard fees charged plus any out-of-pocket expenses.

Fiscal Year 2024

#### **EXPENDITURES**

## Administrative (cont'd)

#### **Auditing Services**

The District is required to conduct an annual audit of its financial records by an Independent Certified Public Accounting Firm. The budgeted amount for the fiscal year is based on historical cost.

### **Website Compliance**

Inframark Infrastructure Management Services oversees the District's email accounts and provides assistance to Campus Suite regarding the website as necessary.

## Miscellaneous Mailings

Expense incurred for the mailing of the meeting agenda books for the District.

#### **Insurance-General Liability**

The District's General Liability & Public Officials Liability Insurance policy is with Public Risk Insurance Agency, Inc. They specialize in providing governmental insurance coverage. The budgeted amount projects a 10% increase in the premium.

#### **Legal Advertising**

The District is required to advertise various notices for Board meetings and other public hearings in a newspaper of general circulation. .

## **Miscellaneous-Assessment Collection Costs**

The District reimburses the Tax Collector for necessary administrative costs. Per the Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District also compensates the Tax Collector for the actual cost of collection or 2% on the amount of special assessments collected and remitted, whichever is greater. The assessment collection cost is based on a maximum of 2% of the anticipated assessment collections.

#### **Bank Fees**

Hancock bank checking account analysis fees.

#### **Annual District Filing Fee**

The District is required to pay an annual fee of \$175 to the Department of Economic Opportunity Division of Community Development.

## <u>Field</u>

## **Electric Utility Services**

## Electricity - Streetlighting

The District may have expenditures relating to streetlights throughout the community. These may be restricted to main arterial roads or in some cases, to all streetlights within the District's boundaries.

Fiscal Year 2024

#### **EXPENDITURES**

## Field (cont'd)

## **Utility-Irrigation**

The District will incur electric utility expenditures for irrigation timers.

## **Utility - Fountains**

The District will incur electric utility expenditures for the fountains.

#### **Utility - Roundabout Lights**

The District will incur electric utility expenditures for the lights located on the roundabout.

## **Streetlight Bond**

The District shall incur a yearly expense with regards to the streetlight Bond.

## Stormwater Control

## **Contracts-Aquatic Control**

Expenses related to the care and maintenance of the lakes and ponds for the control of nuisance plant and algae species, as well as invasive plant removal.

## R&M - Stormwater System

The District may incur expenses for the repair and maintenance of the stormwater system.

#### R&M Lake and Pond Bank

The District may incur expenditures to maintain lake banks for the ponds and lakes within the District's boundaries, along with planting of beneficial aquatic plants, stocking of fish, mowing and landscaping of the banks as the District determines necessary.

## Other Physical Environment

### **Contracts-Landscape**

The District will incur expenditures to maintain the rights-of-way, median strips, recreation facilities including pond banks, entryways, and similar planting areas within the District. These servies include, but are not limited to, monthly landscape maintenance, fertilizer, pesticides, annuals, mulch and irrigation repairs.

### **Insurance-Property**

The District will incur fees to insure items owned by the district for its property needs.

#### Insurance - General Liability

The District's General Liability & Public Officials Liability Insurance policy is with Public Risk Insurance Agency, Inc. They specialize in providing governmental insurance coverage. The budgeted amount projects a 10% increase in the premium.

#### **EXPENDITURES**

## Other Physical Environment (cont'd)

#### R&M-Irrigation

This is for any repair and maintenance expenses pertaining to the District's irrigation that are not covered in the contract.

Fiscal Year 2024

#### Landscape - Annuals

The District will incur expenses for annual plants 4 times per year.

## Landscape - Mulch

The District will incur expenses for annual mulching.

#### Landscape Replacement

The District will incur expenses for the landscape replacement of annuals, perennials and shrubberies.

#### **Rust Prevention**

The District will incur expenses for the prevention of rust.

## Entry & Walls Maintenance

The District will incur expenditures to maintain the entry monuments and the fencing.

## **Ornamental Lighting and Maint.**

The District will incur expenses for the ornamental lighting

#### **Holiday Lighting & Decorations**

The District will incur expenses for holiday lighting and decoration.

## Security Operations

## Security System Montoring & Maint.

The District may incur expenses for the repair and maintenance of the security monitoring cameras.

## **Internet Services**

The Distrct may incur expenses for the internet service in the guardhouse.

#### Contingency

## Miscellaneous Expenses

Repairs and maintenance expenses not included in contracts and agreements.

## Road and Street Facilities

## **Pressure Washing**

Expenses related to pressure washing of sidewalks located in the right of way of streets the District may own.

#### Reserves

#### Reserve

Funds to be set aside for future expenditures as determined by the BOS.

ACCOUNT DESCRIPTION	ACTI		ACTUAL FY 2022	ADOPTED BUDGET FY 2023	ACTUAL THRU APR-2023	PROJECTED MAY - SEP-2023	TOTAL PROJECTED FY 2023	ANNUAL BUDGET FY 2024
REVENUES								
Special Assmnts- Tax Collector		-	-	-	-	-	-	4,653
Special Assmnts- Discounts		-	-	-	-	-	-	(186)
TOTAL REVENUES		-	-	-	-	-	-	4,467
EXPENDITURES								
Administrative								
Misc-Assessment Collection Cost								93
Total Administrative			-	-		-		93
Field								
R&M - Fountain								4,374
Total Field		-	-	-	-	-	-	4,374
TOTAL EXPENDITURES & RESERVES			-	-	-	-	-	4,467
Excess (deficiency) of revenues								
Over (under) expenditures								-
FUND BALANCE, BEGINNING		-	-	-	-	-	-	-
FUND BALANCE, ENDING	\$		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## **Easton Park**

**Community Development District** 

Debt Service Budgets
Fiscal Year 2024

ACCOUNT DESCRIPTION	ACTUAL FY 2021	ACTUAL FY 2022	ADOPTED BUDGET FY 2023	ACTUAL THRU APR-2023	PROJECTED MAY - SEP-2023	TOTAL PROJECTED FY 2023	ANNUAL BUDGET FY 2024	
REVENUES								
Interest - Investments	\$ 100	\$ 1,407	\$ -	\$ 8,242	\$ 5,887	\$ 14,129	\$ 11,853	
Interest - Tax Collector	14	-	-	-	-	-	-	
Special Assmnts- Tax Collector	438,990	438,989	438,990	428,330	10,660	438,990	438,990	
Special Assmnts- Discounts	(16,602)	(16,275)	(17,560)	(16,515)	-	(16,515)	(17,560)	
TOTAL REVENUES	422,502	424,121	421,430	420,057	16,547	436,604	433,283	
EXPENDITURES								
Administrative								
Misc-Assessment Collection Cost	5,085	8,454	8,780	8,236	544	8,780	8,780	
Total Administrative	5,085	8,454	8,780	8,236	544	8,780	8,780	
Debt Service								
Principal Debt Retirement	230,000	240,000	245,000	-	245,000	245,000	255,000	
Principal Prepayments	-	10,000	-	-	-	-	-	
Interest Expense	184,100	175,875	167,300	83,650	83,650	167,300	158,725	
Total Debt Service	414,100	425,875	412,300	83,650	328,650	412,300	413,725	
TOTAL EXPENDITURES	419,185	434,329	421,080	91,886	329,194	421,080	422,505	
Excess (deficiency) of revenues								
Over (under) expenditures	3,317	(10,208)	350	328,171	(312,647)	15,524	10,778	
OTHER FINANCING SOURCES (USES)								
Contribution to (Use of) Fund Balance	-	-	350	-	-	-	10,778	
TOTAL OTHER SOURCES (USES)	-	-	350	-	-	-	10,778	
Net change in fund balance	3,317	(10,208)	350	328,171	(312,647)	15,524	10,778	
FUND BALANCE, BEGINNING	272,233	278,997	267,971	268,790	-	268,790	284,314	
FUND BALANCE, ENDING	\$ 275,550	\$ 268,789	\$ 268,321	\$ 596,961	\$ (312,647)	\$ 284,314	\$ 295,092	

## Debt Amortization Schedule Series 2017 Capital Improvement Revenue Refunding Bonds

Date	Balance	Principal	Interest Rate	inary Redempt	Interest	Total Payment
11/01/23	4,535,000		3.50%		79,363	79,363
05/01/24	4,535,000	255,000	3.50%		79,363	334,363
11/01/24	4,280,000		3.50%		74,900	74,900
05/01/25	4,280,000	265,000	3.50%		74,900	339,900
11/01/25	4,015,000		3.50%		70,263	70,263
05/01/26	4,015,000	275,000	3.50%		70,263	345,263
11/01/26	3,740,000		3.50%		65,450	65,450
05/01/27	3,740,000	285,000	3.50%		65,450	350,450
11/01/27	3,455,000		3.50%		60,463	60,463
05/01/28	3,455,000	295,000	3.50%		60,463	355,463
11/01/28	3,160,000		3.50%		55,300	55,300
05/01/29	3,160,000	305,000	3.50%		55,300	360,300
11/01/29	2,855,000		3.50%		49,963	49,963
05/01/30	2,855,000	315,000	3.50%		49,963	364,963
11/01/30	2,540,000		3.50%		44,450	44,450
05/01/31	2,540,000	325,000	3.50%		44,450	369,450
11/01/31	2,215,000		3.50%		38,763	38,763
05/01/32	2,215,000	340,000	3.50%		38,763	378,763
11/01/32	1,875,000		3.50%		32,813	32,813
05/01/33	1,875,000	350,000	3.50%		32,813	382,813
11/01/33	1,525,000		3.50%		26,688	26,688
05/01/34	1,525,000	360,000	3.50%		26,688	386,688
11/01/34	1,165,000		3.50%		20,388	20,388
05/01/35	1,165,000	375,000	3.50%		20,388	395,388
11/01/35	790,000		3.50%		13,825	13,825
05/01/36	790,000	390,000	3.50%		13,825	403,825
11/01/36	400,000		3.50%		7,000	7,000
05/01/37	400,000	400,000	3.50%		7,000	407,000
		4,535,000			1,279,250	5,814,250

Fiscal Year 2024

## **REVENUES**

#### **Interest Investments**

The District earns interest on the monthly average collected balance for their operating accounts, money market accounts and certificates of deposits.

## **Special Assessments-Tax Collector**

The District will levy a Non-Ad Valorem assessment on all sold and platted parcels (using the uniform method) within the District in order to pay for the operating expenditures during the Fiscal Year.

#### **Special Assessments-Discounts**

Per Section 197.162 and Section 197.3632 of the Florida Statutes, discounts are allowed for early payments of assessments collected by the Tax Collector and only when the Tax Collector is using the uniform methodology. The budgeted amount for the fiscal year is calculated at 4% of the anticipated Non-Ad Valorem assessments.

#### **EXPENDITURES**

## **Administrative**

## **Miscellaneous-Assessment Collection Costs**

The District reimburses the Collier County Tax Collector for necessary administrative costs. Per the Florida Statutes, administrative costs shall include, but not be limited to, those costs associated with personnel, forms, supplies, data processing, computer equipment, postage, and programming. The District also compensates the Tax Collector for the actual cost of collection or 2% on the amount of special assessments collected and remitted, whichever is greater. The assessment collection cost is based on a maximum of 2% of the anticipated assessment collections.

## **Debt Service**

## **Principal Debt Retirement**

The District pays regular principal payments annually in order to pay down/retire the debt.

## Interest Expense

The District makes semi-annual interest payments on the outstanding debt.

# Community Development District

## Comparison of Assessment Rates Fiscal Year 2024 vs. Fiscal Year 2023

	Gen	eral Fund (	001)	Four	Fountain Fund (002)		Debt Service			Total Assessments per Unit			Total	Fountain	Units
Product	FY 2024	FY 2023	% Change	FY 2024	FY 2023	% Change	FY 2024	FY 2023	% Change	FY 2024	FY 2023	% Change	Units	Units	Prepaid
Single Family 50'	\$973.05	\$973.05	0.0%	\$85.58	\$0.00	n/a	\$689.56	\$689.56	0.0%	\$1,748.19	\$1,662.61	5.1%	360	33	l - I
Single Family 60'	\$1,094.69	\$1,094.68	0.0%	\$96.27	\$0.00	n/a	\$775.75	\$775.75	0.0%	\$1,966.71	\$1,870.43	5.1%	168	19	1
Single Family 75'	\$1,216.32	\$1,216.32	0.0%	\$0.00	\$0.00	n/a	\$861.94	\$861.94	0.0%	\$2,078.26	\$2,078.26	0.0%	72	0	1
													600	52	2